



On behalf of the San Mateo County Event Center, thank you for selecting our facility to host your upcoming event. The San Mateo County Board of Supervisors, the San Mateo County Exposition & Fair Association Board of Directors, and the Event Center staff all agree that the venue is a showpiece and valuable resource for the community. We are committed to providing all of our customers a first-class venue for their wide variety of events.

As a valued and hopefully long-term customer, you will be assigned an Event Manager who will assist you with all arrangements necessary to insure that your event is a success. However, if at any point in the process you have additional questions or concerns, know that the entire Event Center staff stands ready to work with you.

The SMCEC and our customers have a long and successful history of working with national, regional and local employers who provide their employees with fair wages and proper work conditions. To that end, we encourage you to consider using union labor when possible. The Bay Area unions will typically provide skilled and efficient workers who can handle a variety of your event requirements. While we support the use of union labor and wish to advance their opportunities for doing business with our customers, please know that the election of who you work with is up to you.

Our web site, www.smeventcenter.com, will provide you with a large pool of local signatory employers on our Approved Vendor list that can also handle all your event needs.

In addition to a ready source of labor, Approved Vendors have an extensive inventory of equipment. In addition, the SMCEC also maintains an extensive inventory of equipment that includes staging, theatrical drapes and truss, telescopic seating riser systems, as well as traditional items like tables and chairs that are all readily available at reasonable rental rates.

Thank you again for selecting the San Mateo County Event Center as the location for your next event – we look forward to working with you.